

## Parent Input for Student Placement School Year 2010 – 2011

One of the most important tasks this time of year is generating class lists for student placement. It is a task that we take very seriously, focusing on the creation of balanced, well matched learning environments. It is perhaps the most worthwhile time spent. In doing so my promise to you is that each child at Forest Park is treated as an individual. Input from teachers, specialists, and parents is highly considered and appreciated when given.

As class lists come together, I will continue to check and recheck each, forming classrooms that contain a balance in gender, academics, learning style, and temperament. I genuinely encourage any interested parent to provide input about their child to assist us in a successful classroom placement. The staff and I ask that parents focus on their student's learning styles, abilities, and personality not on the recommendation for a specific teacher and/or student request. In honoring the placement process, recommendations for a teacher by name will be respectfully returned to the parent.

Thank you,



Kevin Crotchett

**Please complete this form no later than Friday May 28<sup>th</sup>!!**

Excerpt from the FPE Parent/Student Handbook (page 11)...

Forest Park's classroom placement process utilizes a team approach in providing well balanced, supportive instructional groups in all classrooms. To achieve this balance, staff teams create learning environments based on the following criteria: gender, achievement level, behavioral characteristics, leadership, special needs, support services, student combinations, ethnicity, parent information, staff and principal input. Parents provide input regarding any special needs that their child has and any information regarding classroom environments. Your child's teacher knows his/her students very well and is committed to recommending an effective placement for all children. We believe this class placement process will assist us in creating fair and equitable learning communities for all our children. Please be aware that due to enrollment changes and fluctuations, classroom placements are subject to change due to our need to balance classroom environments. We will make every effort to avoid this situation. Student placement is perhaps one of the most important events that we perform each and every spring. Numerous hours are spent carefully placing each child to create balanced heterogeneous groupings. Past grade level teams, along with administration meet to create the upcoming year's placement lists. In doing so each child is considered individually, focusing on the academic and social health of the children and the classroom. Parent input is consistently added and referred to.

**In honoring this sensitive and professional process, in only the rarest of circumstances will class changes be made.**

