



PORTLAND PUBLIC SCHOOLS

501 N. Dixon Street / Portland, Oregon 97227
Mailing Address: P.O. Box 3107 / Portland, Oregon 97208-3107
Telephone: (503) 916-3544 - FAX: (503) 916-3107

DEPARTMENT OF HUMAN RESOURCES

Forest Park School-Based Committee Confidentiality Agreement

You can type on this form and email it to cgilliam@pps.k12.or.us or print it and turn it in at the main office or mail it to 501 N. Dixon St, Portland, OR 97227 with attention to HR-C.Gilliam.

I understand that I am volunteering to participate in the principal hiring process to provide feedback on building administrator candidates for Portland Public Schools.

I understand that, during the selection process, I may have access to various kinds of information about the candidates.

In order for me to participate in the principal hiring process, I hereby agree:

1. I will be a responsible user of the information about the candidates.
2. I will return all materials that I receive regarding each candidate to the Human Resources representative for this process.
3. I will maintain privacy and confidentiality of the information that I view, hear, and/or access.
4. I will not disclose any of the information about any part of the principal hiring process to anyone outside the School-Based Committee.

I understand and acknowledge that if I fail to abide by any of these agreements, I will no longer participate in this or any other selection process for Portland Public Schools.

Name *(please print)*

Date

Signature

School