

# Application to Volunteer Portland Public Schools

Complete this form and turn it in to the school/program in which you wish to volunteer

All fields are required unless otherwise indicated

Please make arrangements for \$5.00 processing fee with the school/program

Last name	First name	Middle name	Gender		Date of birth
			M	F	

Driver's License/Identification card number and state of issue	Social Security Number (Optional)	List all other names previously used (including maiden name)

Full street address	City	State	Zip Code	Phone number

Have you **EVER** been convicted of any crime? Yes \_\_\_\_\_ No \_\_\_\_\_

**If Yes, List the date and all cities and states in which you have a criminal conviction:**

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Under District policy the District is required to deny volunteer privileges to anyone convicted of certain felonies and misdemeanors (those listed in ORS. 342.143). In addition the District reserves the right to deny volunteer privileges to persons based on the nature and recentness of crimes and overall criminal record. Security Services or the school Principal may revoke a volunteer's privileges at any time if the volunteer's presence is considered disruptive or unsafe to the learning environment.

A copy of crimes listed in ORS. 342.143 is available at your school or online at [www.pps.k12.or.us](http://www.pps.k12.or.us) under Departments/Security Services.

Portland Public Schools strives to ensure a safe learning environment for our children. Therefore, any person that refuses a criminal background check will not be allowed to volunteer. There are no exceptions.

I consent to a check of criminal/civil records by Portland Public Schools.

Applicant's signature: \_\_\_\_\_ Date: \_\_\_\_\_

Security Services Use Only			Investigator	Date
Clear to volunteer	Y	N - Reason: Disqualifier, Warrant, Serious Crimes, Other;		

(revised Aug 2008)